Planning Meeting Report

**17/06/2023 - 08/07/2023**

Group ID: 03

Project Name: **Coding Kittens**

Team members:

21127170 - **Nguyễn Thế Thiện** *Project manager, Server*

21127027 - **Đinh Hoàng Duy** *Front end*

21127039 - **Phan Lý Bảo Hạnh** *Database*

21127056 - **Lâm Thiều Huy** *Server*

Time and date: 22h00 (GMT + 7), 07/07/2023.

Team members present:

21127170 - **Nguyễn Thế Thiện**

21127027 - **Đinh Hoàng Duy**

21127039 - **Phan Lý Bảo Hạnh**

21127056 - **Lâm Thiều Huy**

Team members absent: none.

**1. Identify upcoming tasks:**

| **No.** | **Description** |
| --- | --- |
| 1 | Project Plan review |
| 2 | Vision Document review |
| 3 | Use-case diagram and specifications |
| 4 | Report documentation |
| 5 | Project initialization |

**2. Tasks assignment:**

| **No.** | **Description** | **Start Date** | **Due** **Date** | **Responsibility** |
| --- | --- | --- | --- | --- |
| 1 | Project Plan review and readjustments | 13/07/2023 | 15/07/2023 | Thiện |
| 2 | Vision Document review and readjustments | 13/07/2023 | 15/07/2023 | Hạnh |
| 3 | Use-case diagram of system | 13/07/2023 | 14/07/2023 | Huy |
| 4 | Use-case specifications | 15/07/2023 | 16/07/2023 | Duy |
| 5 | Website loading from server through URL input | 16/07/2023 | 21/07/2023 | Duy |
| 6 | Database design testing | 16/07/2023 | 21/07/2023 | Hạnh |
| 7 | Server process testing from client inputs | 16/07/2023 | 21/07/2023 | Huy |
| 8 | Server classes definitions and designs | 16/07/2023 | 21/07/2023 | Thiện |
| 9 | Weekly meeting report week 1 | 10/07/2023 | 17/07/2023 | Huy |
| 10 | Weekly meeting report week 2 | 17/07/2023 | 21/07/2023 | Thiện |
| 11 | Review and planning meeting reports | 09/07/2023 | 21/07/2023 | Thiện |